

27th
ANNUAL
SUPPORT
STAFF
CONFERENCE

WEDNESDAY - MARCH 8, 2017
8AM - 4PM



Connect.
Reflect.
Perfect.

Lansing Crowne Plaza Hotel | 925 S. Creyts Rd., Lansing, MI 48917

Connect. Reflect. Perfect.

WEDNESDAY MARCH 8, 2017
LANSING CROWNE PLAZA 8AM-4PM
REGISTRATION FEE \$90

REGISTRATION AND
CONTINENTAL BREAKFAST
8AM-8:40AM

This full day workshop has been designed by support staff who work in school personnel/human resources, payroll and other central administration offices that handle HR responsibilities. The program is planned to be both informative and enlightening.

The fee covers the cost of the workshop and materials, a continental breakfast, wonderful lunch, break refreshments, and door prizes.

The Crowne Plaza Lansing Hotel located at **925 Creyts Road**. For overnight accommodations, contact the Crowne Plaza directly at **(517) 323-7100**. If you mention this MASPA Conference and make reservations, two weeks in advance, you will get a reduced rate.

PROGRAM AGENDA

8:00 AM

Registration and Continental Breakfast
Sponsored by **SETSEG**

8:45 AM

Introductions: **Betsy Taylor, 2017 MASPA President**

9:00 AM

MDE "Update on REP" – **Cheryl Twichell** and **Caitlin Groom** will provide an overview of the changes, challenges, and things to consider for the upcoming submission.

10:00 AM

Refreshment Break

10:15 AM

"The Top 10 HR Things you Need to Know" - **Kara Rozin, Attorney Clark - Hill**

11:15 AM

MDE "Certification Update" – **Krista Reid**

12:15 PM

Luncheon and Presentation of the HR Support Staff of the Year

1:15 PM

"HR and Legal Update" – **Nancy Mullett, Attorney Kreis, Enderle Law Firm**

2:45 PM

Break

3:00 PM

Panel Discussion with **MASPA Board of Directors**

3:30 PM

Evaluation, Door Prizes and Adjourn

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MASPA Registration

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REGISTRATION FEE \$90

\$ _____
TOTAL PAYMENT ENCLOSED

NAME

SCHOOL DISTRICT

EMAIL

ADDRESS

CITY

ZIP

____VEGETARIAN ____GLUTEN FREE

CONFERENCE DEADLINE MARCH 1, 2017

**TO PAY BY CREDIT CARD GO TO :
WWW.MASPA.ORG**

MAKE CHECKS PAYABLE TO MASPA
AND RETURN COMPLETED REGISTRATION
TO:

MASPA/COLLEEN MANSOUR

14101 MOFFETT DRIVE
FENTON MI 48430

OR **MASPAED@GMAIL.COM**



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